



8 July 2026

Notice to Chopin Airport users (persons responsible for the carriage of passengers, mail and/or freight by air to or from Chopin Airport)

Dear Airport Users,

We would like to invite you to participate in the consultations of airport charges at Warsaw Chopin Airport. The consultations are to fulfil the provisions of article 77 par. 1 of the Polish Aviation Law Act, concerning the obligation to conduct consultations on proposed amendments to the airport charges tariff and article 77c of the Polish Aviation Law Act concerning the obligation of annual consultations with air carriers. They also fulfil the requirements of Article 6 of Directive 2009/12/EC of the European Parliament and of the Council of 11 March 2009 on airport charges.

In line with provisions of par. 4 of Article 77c of the Aviation law Act, for the purpose of the consultation process the airport operator has the right to request from airport users (persons responsible for the carriage of passengers, mail and/or freight by air to or from Chopin Airport) interested in taking part in the consultations to provide information regarding in particular air traffic forecasts, type and number of used aircraft and their activity at the airport concerned. The scope of information is specified in greater detail in § 13 par. 1 of the Regulation of the Minister of Transport, Construction and Maritime Economy of 12 August 2014 on airport charges and includes the following data:

- 1) concerning air traffic forecast of a given carrier in respect of operations to or from a given airport, including passenger or cargo (freight and mail) volume and passenger or cargo aircraft movements for the period of at least 2 years following the year in which the consultations are conducted;
- 2) concerning the planned route network to/from a given airport, changes in the number and type of used aircraft (structure of the fleet used for operating to and from a given airport) for at least one calendar year following the year in which the consultations are conducted;
- 3) concerning development plans related to a given airport;
- 4) concerning needs and requirements related to a given airport, particularly with respect to terminal and runway capacity and aircraft parking infrastructure.

An air carrier represented by another entity during the consultation process should provide information concerning this entity, along with information above.

In exercising our right, we kindly ask you to provide the above information by completing the form as per the template provided at the link below. Please send the completed and signed scan of the form to: aerosales.policy@ppl.pl by **22 July 2026**.

Please also note that entities which have already received from Polish Airports SA an invitation to participate in the consultations, together with a request to provide the relevant materials, are kindly asked to submit the required information within the deadline specified in the letter addressed to them.

We kindly request that you provide as much information as currently available.

We guarantee that the information you provide will be treated as confidential company data. Additionally, please note that according to Article 77c, Paragraph 5 of the Aviation Law Act, **if a Chopin Airport user fails to submit all required information upon request from the public airport operator, they forfeit the right to participate in ongoing consultations.**

Information you provide will be used for analyses of costs of services, facilities and equipment serving as basis for setting airport charges, air traffic forecasts and planned rate of airport charges in the upcoming years. These analyses will be used to prepare legally required documents and information for further stages of the consultation process.

If you have any questions or comments please send them to: aerosales.policy@ppl.pl.

[Form: "Information about air carrier plans concerning Warsaw Chopin Airport" – regular and charter](#)

[Form: "Information about air carrier plans concerning Warsaw Chopin Airport" - others](#)

